

TUESDAY, MARCH 19, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, March 19, 2024, with the following members present: Mr. Jay H. Wippel and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance. Mr. Harold R. Henson was absent from today's session.

In the Matter of
Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the minutes from March 12, 2024, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated March 19, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$278,477.36 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated March 19, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$16,798.23 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of
Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for APPROPRIATIONS:

\$4,500.00 – 507.6922.5300 – Materials and Supplies Orient Water – Engineer

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the following requests for TRANSFER AND REAPPROPRIATIONS:

**\$1,000.00 – 234.2063.5404 – Advertising Printing – Victims of Crime
TO
234.2063.5403 – Travel and Expenses Other – Victims of Crime**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: Planning Commission: April 9th Agenda – No Agenda Items
- Outstanding Plats:
 - Navah Place – Cul-de-sac, Walnut Township, needs proof of bond before final approval can be granted.
- Lot Splits:
 - Approved 2 lot splits in the last week, 7 open applications currently.
- CDBG: Public Hearing today, March 19th.
- Tax Incentives: Gathering tax abatement information from last calendar year for this year's reporting. Have received several thus far.
- Connie Davis – Island Road property, in need of a easement/driveway agreement from the Board for use of existing drive to her residence.

**In the Matter of
Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- SHI Office 365 Licensing
- WSUS Deployment

**In the Matter of
Report Provided by Preston Schumacker:**

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

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- Mr. Schumacker reported that they are housing 25 dogs. There were 14 visitors to the shelter last week and 5 volunteers.
- Mr. Schumacker reported that the Ohio Department of Agriculture responded that they did receive his emails.

In the Matter of
Report Provided by Mike Sherron:

The following is a summary of the report provided by Mike Sherron, EMA Director.

- This week Library visit – summer program on family disaster preparedness, Primary Election Day Coordination meeting with Berger Hospital, Pickaway Coalition to End Homeless, Earnhart Hills Cyber Assessment, Village of Ashville Cyber Assessment Outbrief, Fire Chiefs' Association Meeting, Rickenbacker Air Show Planning Meeting, Pickaway Against Human Trafficking and ODRC Local Support.
- Next week Alarm and generator review at Tower Site, ARES Meeting, COTS Advisory Board, Norfolk-Southern Railroad HazMat Manager, Cybersecurity assessment with Circleville, IPS Camera installation at Tower and CERT Training.
- General Information
 - Radio Communications Technician
 - The generator at EOC fired and seems to be working.
 - Run card project continuing.
 - Critical Incident Debriefing project continues – developing relationship with Scioto Valley Peer Assistance Team.
 - Disaster Relief Fund – Received organizing documents from Dayton Foundation – Reviewing.
 - Started a discussion about Human Trafficking and steps we can take to mitigate this during special events in the county.
 - BOE Continuity Planning – Provided radios for communications today. Lined up two rental facilities to provide generators. Six CERT volunteers are available to assist in delivering the needed supplies and equipment.
 - Eclipse – April 8.
 - Superloads – Second load successfully through the county.
 - Railroad emergencies class over the weekend went spectacularly. Really good information. Scheduled a meeting with Norfolk-Southern Railroad's HazMat Manager for March 26.
 - Attended Fair Board meeting to develop a safety committee to prepare for the Fair. Will be developing a Fairgrounds drone policy for your review in the coming weeks.
- EMA Projects
 - Futurity Orion Software – working with the vendor to develop some enhanced capabilities.
 - PCSO fiber connection conversion
 - Homeland Security grant of \$58,804 to purchase PPE for law enforcement – approved by OEMA, coordinating with LE agencies for numbers to purchase. Determining the number of SWAT trained officers are in the county to guide purchasing of PPE.
 - Excess Equipment: Working to distribute portable radios to departments who can use them for trade-in credit on new equipment.
 - Replacement of ARES repeaters with County-owned equipment – getting quotes.
 - School safety planning – Scheduling dates with Ashville and Walnut Elementary Schools and ESC Alternative School.
 - Submitted Circleville PSAP documents for submission to Ohio 911 Program Office awaiting review from the State.
 - 911 Committee: Are there open meetings issues with two Commissioners on the 911 committee? Working on draft plan. Plan is due to the state by April 3.
 - Preservation of historic building by radio tower at Sportsman's Club.
- Issues requiring Commissioners Support/Notification: None

In the Matter of
Don McIlroy:

Don McIlroy stopped in to discuss an article that was in Thursday's edition of the Circleville Herald by Tom Spring. The statement made in the article said that the Mayor and Chief of Police did not like the Pickaway County Sheriff and the Pickaway County Commissioners. Mr. McIlroy wanted to clarify that he

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never made that statement, and he does like the Commissioners. He stated that even though everyone may not have seen eye to eye he had a great deal of respect for the Commissioners.

**In the Matter of
Resolution Authorizing Sound System for
Heritage Hall with American Rescue Plan Funds:**

During business conducted while in session, Commissioner Jay Wippel offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

Resolution No.: PC-031924-47

Sound System for Heritage Hall

Pickaway County received direct payments from the U.S. Treasury under the Coronavirus State and Local Fiscal Funds authorized by the American Rescue Plan Act, referred to as fiscal recovery funds. Pickaway County will use the funding in accordance with the American Rescue Plan Act and guidance from the U.S. Treasury.

On Tuesday, May 18, 2021, Pickaway County set up a special revenue fund to receive the funds and account for the use of the funds (**special revenue fund # 938 – American Rescue Plan Act Fund**)

TUESDAY, MAY 18, 2021 OFFICE OF THE BOARD OF COMMISSIONERS PICKAWAY COUNTY, OHIO
In the Matter of Amended Certificate Approved: Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution: Resolution No.: PC-051821-30 WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,677,293.50 to amend the budget due to fund received for the American Rescue Plan, THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2021: AMERICAN RESCUE PLAN ACT REVENUE FUND – 938.0000.4534 \$5,677,293.50 Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion

The U.S. Treasury guidance as an interim rule was issued on May 10, 2021, and such guidance has been uses of the fiscal recovery funds based on the federal legislation can be to:

1. Respond to the public health emergency with respect to the COVID19 or its negative economic impacts, including assistance to households, small businesses, and non-profits, or aid to impacted industries such as tourism, travel and hospitality;
2. Respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers of the county that are performing such essential work, or by providing grants to eligible employers that have eligible workers who perform essential work.
3. Allow for the provision of government services to the extent of the reduction in revenue (i.e., online, property or income tax) due to the public health emergency relative to revenues collected in the most recent full fiscal year of the county prior to the emergency (i.e., January 20, 2020); or
4. Make necessary investments in water, sewer or broadband infrastructure.
5. A resolution authorizing initial uses of American Rescue Plan fiscal recovery funding and approving appropriations from unappropriated funds for the County ARP fiscal recovery fund, # 938 for managing ARP fiscal recovery funds, disbursing funds, and monitoring of contracts and grants associated with the ARP.

As provided in the U.S. Treasury Interim Final Rule and Guidance for State and Local Fiscal Recovery Funds, Dated May 24,2021, an amended to Final Rule beginning April 1, 2022, an allowable use of ARP funds is for governmental services.

This resolution is issued to approve expenditures from the county ARP Fund #938 to pay for the sound system for Heritage Hall – Fairgrounds at a cost of \$30,050 to OKI Sound.

This expenditure will come from ARP Fund #938 – 938.1123.5903 – ARP – Governmental Services – Other Expense – in the amount of \$30,050 to OKI Sound.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

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Attest: Angela Karr, Clerk

**In the Matter of
Letter of Support for the
Pickaway County Transportation Improvement District's
Application for Funding with the
Ohio Department of Transportation's TID Grant Program:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve and execute the letter of support for the Pickaway County Transportation Improvement District's application for funding with the Ohio Department of Transportation's TID Grant Program.

Commissioners:
Jay H. Wippel
Harold R. Henson
Gary K. Scherer



Administrators:
April Metzger
Clerk
Angela Karr

March 19, 2024

Jack Marchbanks, Director
Ohio Department of Transportation
1980 W. Broad St
Columbus, Ohio 43223

We are writing to express our support for the Pickaway County Transportation Improvement District's application for funding through the Ohio Department of Transportation's TID Grant Program, for the Village of South Bloomfield U.S. 23 Road Improvement and Widening project.

The north-south U.S. 23 Corridor through Pickaway County is a vital transportation asset, critical to the economic vitality of region. As a principal arterial route with approximately 40,000 vehicles passing through the area each day, the corridor serves a critical workforce pipeline by connecting a large area of southern Appalachian Ohio to the Columbus region. The corridor and project location are also designated as a National Truck Route helping to move commerce throughout the region including activity moving to and from the Rickenbacker Intermodal facility located nearby.

Over the past decade nearly \$2.5 Billion of jobs project development has taken place within 10 miles of South Bloomfield. Currently, there are additional projects totaling another \$815 million in investments planned for the area surrounding this project. These local economic development efforts combined with the emergence of the Columbus region as the fastest growing metropolitan area in the Midwest has brought significant increases in truck and commuter traffic to the project area. Additionally, much needed housing development has occurred and is in the planning stages increases the number for travelers on this critical route.

The importance of the corridor and the free flow of commuter and truck traffic through this highly congested area we believe makes this request worthy of consideration and we would ask for your support.

If you have any questions, please feel free to reach out.

Sincerely,


Jay Wippel, President


Harold Henson, Commissioner


Gary Scherer, Commissioner

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Allocation of January 2024 Sales Tax Collections:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to allocate the January 2024 Sales Tax collections in the following manner:

**\$58,675.00 to 401.0000.4121 – Capital Fund
\$1,114,821.18 to 101.0000.4121 – General Fund**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Executive Session:

At 10:00 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Tiffany Anderson, Pickaway Progress Partners, Ryan Scriber and Nate Green, Montrose Group, , and April Dengler, County Administrator, Mar Rogols, Deputy County Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:40 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

In the Matter of
Job and Family Services Update:

Nick Tatman, Job and Family Services met with the Commissioners to provide an update of Job and Family Services. JFS recently hired Zoe Frye for the vacant child welfare position and begins on April 15th. There were 27 children in placement at the end of February. There are two special needs children that will turn 18 years old in April and be out of foster care. JFS had an adoption on March 12th and anticipate three more before the end of the year. The TEAM Ohio Pilot County will be with Teays Valley Schools and will be a helpful tool. The agency spoke with Teays Valley High School counselors on March 11th regarding referral practices.

OhiomeansJobs held a job fair on March 12th at the agency and it was a great success (53 employment seekers and 40 employers). The agency will be ordering new computers for the resource room. Students from Teays Valley High School will be at the agency on March 27th through Pickaway WORKS. Mr. Tatman will be at Logan Elm High School on May 3rd for mock interviews with students. Public Assistance SNAP Employment and Training will be changing starting October 2024. The state will begin training workers in July 2024 on new changes. Pickaway County unemployment rate is currently at 3.1%.

In the Matter of
Community Development Block Grant Neighborhood
Revitalization Grant Implementation Strategy Meeting with CDC of Ohio:

Tom Perry and John Cleek, CDC of Ohio started the meeting by explaining that the state will be releasing the next grant for CDBG. The Williamsport Mayor was present and explained that they are trying to improve the community building and putting in sidewalks. They would like to put in sidewalks to the local Family Dollar store due to a lot of locals that can not drive walk along US 22 to the store location. There other project would be the Williamsport Sewer Facilities Improvement Project. 2024 funds should be available around July 2024. It is a program that is a first come first serve basis and Mr. Cleek suggested to have everything ready with the application to apply as soon as the grant become available. The state started the audit on two of the counties Critical Infrastructure, so that will leave two spots available for the county to apply for since you can only have three open at one time.

Tarlton submitted for a Flood and Drainage Improvement Project to install new tile drainage and catch basins to alleviate road flooding. This would be an allocation project. Tarlton did a survey for cost

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allocation projects. The Village of Ashville submitted for park improvements and street improvements. The park would consist of playground equipment, gazebo and dog park with water runoff help and the street improvement project intel street resurfacing, ADA sidewalks, establish curbs and off-street parking. Mayor Christman explained the needs for the village. Darbyville submitted for water facilities improvements, water tanks are old, and need replaced. Darbyville street improvements to repair roads and sidewalk improvements. The sidewalks could be eligible for the allocation program. The City of Circleville submitted a waterline project replacing watermain and servicing line that are deteriorating and many of the private resident’s service line are lead. Mr. Perry explained that the Circleville project may be eligible for the critical infrastructure grant. Circleville and Ashville are able to put in a larger amount of local match funds.

Project	Cost Estimate	CDBG Request	Local Match
Williamsport NRG	\$927,000	\$890,200	(\$37,500)
Williamsport Sewer Facility Improvement	TBD	\$750,000	TBD
Circleville Waterlines	\$1,139,000	\$750,000	\$389,000
Tarlton Flood & Drainage Improvement	\$10,380	\$9,980	\$500
Ashville Park Improvement	\$434,784	\$35,000	\$399,784
Ashville Street Improvement	\$705,398	\$35,000	\$670,938
Darbyville Water Facility Improvement	\$1,435,475.60	\$1,415,476.00	\$20,000
Darbyville Street Improvement	\$48,952	\$44,057	\$4,895
Darbyville Sidewalk Improvement	\$742,000	\$722,000	\$20,000

In the Matter of
Community Development Block Grant
Public Hearing with CDC of Ohio:

John Cleek and Tom Perry, CDC of Ohio opened the Pickaway County PY2024 Community Development Block Grant Public Hearing by having introduction of everyone. Mr. Perry explained the qualifications for CDBG.

Review of Low to Moderate Income Areas:

Projects which benefit in a low to moderate income (LMI) population of at least 51% qualify for CDBG funding. Census data identifies Census Tracts, Block Groups and jurisdictions in the County as at least 51% LMI. Community income surveying may be required to qualify other service areas.

Eliminates of Slum and Blight:

Activities must eliminate slum/blight in a defined area or specific instances of blight outside a defined area.

Limited Clientele:

Activities benefit special population (ex: senior citizens, homeless shelters, disabled adults).

CDBG PROGRAMS

Allocation:

Pickaway County should receive funds this year to undertake infrastructure, public facility, public service and planning activities.

Neighborhood Revitalization:

Up to \$750,000 for several projects in an LMI residential neighborhood. Involves several public meetings and local input. 5% match requirement.

Downtown Revitalization/ Target of Opportunity:

Funds for façade, code enforcement and street-scape improvements in downtown business district. Requires owner participation and funding commitments, inventory of downtown buildings and active downtown manager and organization.

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Critical Infrastructure:

Up to \$500,000 to fund public infrastructure improvements with a significant community impact. 10% match requirement.

Residential Public Infrastructure Program:

Public water and sanitary sewer system improvements that address an EPA or local health department mandate. Must be in a primary residential area. Requires a pre-qualification Permit to Install or an EPA plan approval prior to submitting CDBG application. Grants are up to \$750,000 (with an equal match) plus an additional \$100,000 for on-site improvements.

Economic Development Program:

Loans and gap financing for on-site equipment and improvements or grants for off-site infrastructure improvements that will help a business create or retain jobs for LMI persons. Requires substantial commitment from business and pre-qualification process. The maximum amount of assistance is \$500,000.

Fair Housing:

The grantee must conduct local fair housing training, distribute fair housing material, designate a local fair housing contact person and develop a process for addressing fair housing complaints. Grantee maintains and Analysis of Impediments to Fair Housing.

Discussion of Needs:

Attendees discuss community development needs throughout the County and which projects would fit into the various CDBG categories.

Project Proposals:

The County will priorities development and select projects for Program Year 2024 applications. Projects will be rated based on criticality, feasibility and need.

**In the Matter of
Report Provided by April Metzger:**

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger has been working with Jake at Clemans Nelson to update the Pickaway County Policy and Procedure Manual. Request approval of contract.
- Mrs. Metzger discussed the Ohio County and Independent Fairs Grant Program.
- Teamsters negotiations will take place Wednesday, March 20th at 9:00 a.m. at the Pickaway County Sheriff's Office.

**In the Matter of
Clemans Nelson and Associates, Inc
Proposal Approved to Review the
Pickaway County Policy and Procedure Handbook:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Jay Wippel, to approve the proposal from Clemans Nelson and Associates, Inc. to review the Pickaway County Policy Procedure Handbook. Project cost proposed at \$5,000.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending March 16, 2024.

A total of \$360 was reported collected as follows: \$60 in dog license; \$30 in dog license late penalty; \$150 in adoptions; \$25 in redemption; \$50 in microchip fees and \$45 in private donations.

Three (3) stray dogs were processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President {absent}

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
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Attest: Angela Karr, Clerk